



# LEADER GUIDE

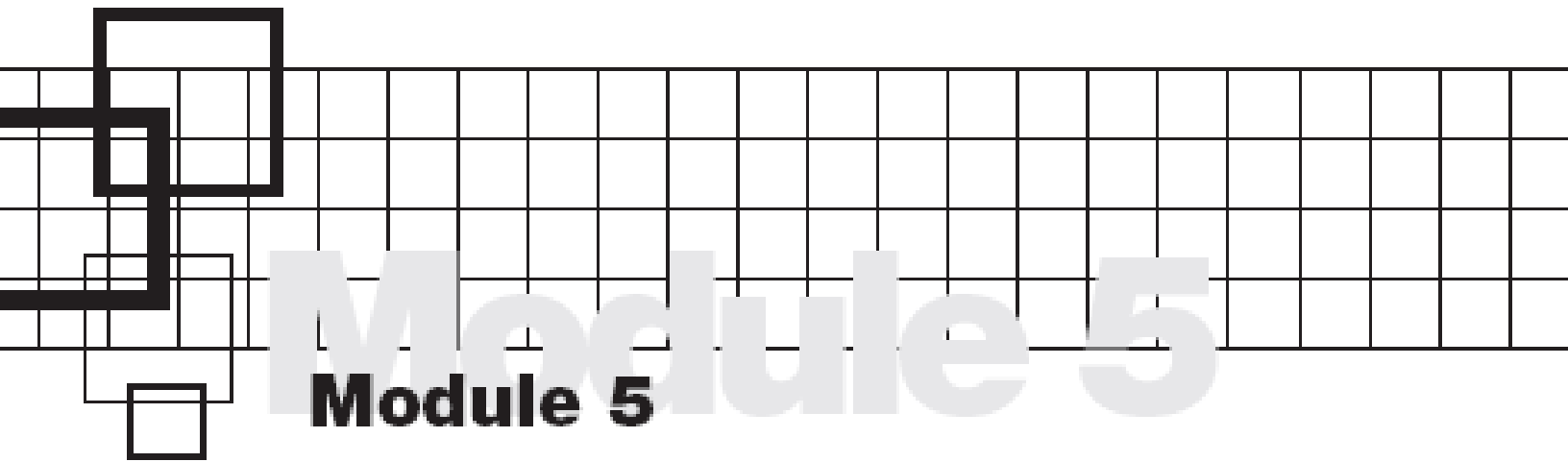
**A SAFE IMMIGRANT**

**Workforce**

**FOR MANITOBA**

**AN EMPLOYER'S GUIDE FOR HEALTH AND SAFETY TRAINING**





# Module 5

**Module 5**



# A Safe Immigrant Workforce for Manitoba

## An Employer's Guide for Health and Safety Training

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### Module 5: Workplace Hazardous Material Information System - WHMIS

| Method                  | Training Resource  | Explanation   | Time        |
|-------------------------|--|---|-------------|
| Presentation            | <ul style="list-style-type: none"> <li>PP Slide #1 – <i>SIWM: WHMIS</i></li> </ul>   | Welcome to Module 5: <i>Workplace Hazardous Material Information System – WHMIS</i> .   | 1 – 2 mins. |
| Presentation            | <ul style="list-style-type: none"> <li>PP Slide #2 – <i>Objectives of the Module</i></li> </ul>  | State objectives of the module.   | 3 – 5 mins. |
| Presentation & Activity | <ul style="list-style-type: none"> <li>Handout #1A – <i>Quiz – WHMIS</i></li> <li>Handout #1B – <i>Quiz – WHMIS – Answer Sheet</i></li> </ul>                        | <ol style="list-style-type: none"> <li>Distribute Handout #1A – <i>Quiz – WHMIS</i>.</li> <li>Have each participant complete the <i>Quiz</i>.</li> <li>Divide the participants into working groups (or in pairs, or individually if a small group), and have the groups discuss their answers.</li> <li>Assign one or a number of questions to each group and have them present their answers to the larger group.</li> <li>Distribute Handout #1B – <i>Quiz – WHMIS – Answer Sheet</i>.</li> <li>Review the answers using the <i>Answer Sheet</i>.</li> <li>Ask the participants if they have any questions/discussion.</li> </ol> | 10 mins.    |
| Activity                | <ul style="list-style-type: none"> <li>Walkthrough</li> </ul>  | <ol style="list-style-type: none"> <li>Walk through the workplace and discuss: <ul style="list-style-type: none"> <li>The specific chemicals used in the workers' tasks, and at their workstations.</li> <li>The handling procedures required with each chemical.</li> <li>Personal Protective Equipment (PPE).</li> </ul> </li> <li>Ask the participants if they have any questions/discussion.</li> </ol>   | 15 mins.    |
| Presentation            | <p>Summary</p> <ul style="list-style-type: none"> <li>PP Slide #3 – <i>Additional Resources</i></li> <li>Handout #2 – <i>SIWM: An Employer's Guide...</i></li> </ul> | <p>Additional resources that apply to this module are:</p> <ul style="list-style-type: none"> <li>Workplace Hazardous Information Systems Guideline</li> <li>Workplace Safety and Health Regulation – Part 35</li> </ul> <p>Note: The links to these articles and others are listed on page 27 of the manual.</p> <p>Distribute a copy of <i>A Safe Immigrant Workforce for Manitoba: An Employer's Guide for Health and Safety Training</i>, to each participant.</p>  | 3 mins.     |
| Presentation & Activity | <ul style="list-style-type: none"> <li>Handout #3 – <i>Module Evaluation Form</i></li> <li>Flipchart</li> </ul>  | <ol style="list-style-type: none"> <li>Distribute Handout #3 – <i>Module Evaluation Form</i> to each participant.</li> <li>Have each participant complete Handout #3, and hand them in.</li> <li>Ask the participants what they found most useful about the module.</li> <li>Record the responses on the flipchart.</li> <li>Ask if anyone has any questions/discussion.</li> </ol>   |             |

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### Module 5: Workplace Hazardous Material Information System – WHMIS – Handout #1A

#### *Quiz – Workplace Hazardous Material Information System – WHMIS*

1. What are the three (3) basic components of WHMIS?
2. Do you know where to find Material Safety Data Sheets (MSDS) here?
3. What Personal Protective Equipment (PPE) do you need for every job? How do you get the PPE you need?
4. If a chemical spilled, or you were exposed to a chemical, what would you do?
5. If chemicals are stored or handled improperly, they can cause serious injury or have long term health effects. True or False?
6. WHMIS training is required only for those workers involved in production. True or False?
7. Many immigrant workers find themselves in different areas of employment when they come to Manitoba. True or False?
8. Most immigrants coming to Manitoba are familiar with workplace safety procedures when handling chemicals. True or False?

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### Module 5: Workplace Hazardous Material Information Sheet - WHMIS – Handout #1B

#### Quiz – Workplace Hazardous Material Information Sheet – Answer Sheet

1. What are the three (3) basic components of WHMIS?

*The three (3) basic components of WHMIS are:*

- *Labels*
- *Material Safety Data Sheets (MSDS)*
- *Training*

2. Do you know where to find Material Safety Data Sheets (MSDS) here?

*If yes, ask the participants to tell you where the MSDS's are located.*

3. What Personal Protective Equipment (PPE) do you need for every job? How do you get the PPE you need?

*Answers will vary for each worker.*

4. If a chemical spilled, or you were exposed to a chemical, what would you do?

*If a chemical is spilled, or if I were exposed to a chemical, I would take the safety precautions I was trained to do from the MSDS, for that chemical. I would then report it as an incident.*

5. If chemicals are stored or handled improperly, they can cause serious injury or have long term health effects. True or False?

*True.*

6. WHMIS training is required only for those workers involved in production. True or False?

*True.*

7. Many immigrant workers find themselves in different areas of employment when they come to Manitoba. True or False?

*True.*

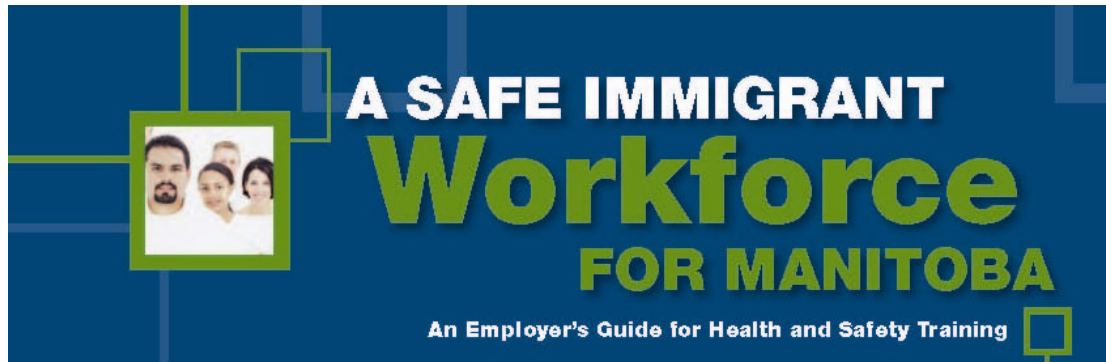
8. Most immigrants coming to Manitoba are familiar with workplace safety procedures when handling chemicals. True or False?

*False. Many immigrants coming to Manitoba may not have worked in a job where chemicals were present, or they may have had jobs with no safety procedures or training for dealing with chemicals.*

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## Module 5: A Safe Immigrant Workforce for Manitoba: An Employer's Guide for Health and Safety Training - Handout #2



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## Module 5: A Safe Immigrant Workforce for Manitoba: An Employer's Guide for Health and Safety Training – Module Evaluation – Handout #3

### A Safe Immigrant Workforce for Manitoba

### An Employer's Guide for Health and Safety Training

#### Module Evaluation

1. For each statement below, please mark an X in one of the boxes to indicate your response.

|  | Strongly Agree | Agree | Not Sure | Disagree | Strongly Disagree |
|--|----------------|-------|----------|----------|-------------------|
| The information was presented effectively. |                |       |          |          |                   |
| The information was practical.             |                |       |          |          |                   |
| The module topics were useful.             |                |       |          |          |                   |
| The module was too short.                  |                |       |          |          |                   |
| The module was too long.                   |                |       |          |          |                   |
| The material was clear and understandable. |                |       |          |          |                   |

2. On a scale of 1 – 5, with 5 being the highest score, please indicate your overall satisfaction with the module.

|   |   |   |   |   |
|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|

3. Do you have any suggestions for improving the module? If so, please list them below.

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