

Leading Management Systems Audit Teams (TL)

Course Description:

BSI's "Leading Management Systems Audit Teams" competency-based 1-day course teaches the principles and practices of leading management systems and process audits in accordance with ISO 19011:2011, "Guidelines for auditing management systems." Experienced instructors guide students through the entire audit process, from managing an audit program to reporting on audit results. Students gain necessary auditing skills through a balance of formal classroom tutorials, role playing, group workshops, and open forum discussions.



This course covers the Exemplar Global TPECS TL – Leading Management Systems Audit Teams Competency Unit whose outcomes are certified by Exemplar Global. Attendees successfully completing this course receive a Certificate of Attainment for this Exemplar Global Competency Unit.

Learning Objectives:

- The process of assigning objectives, scope and criteria to an audit
- Audit planning
- How to conduct opening and closing meetings
- Importance of keeping to audit scope and timetable
- Successful communication practices with the auditee and audit team
- Issue resolution
- Audit report distribution

Course Materials:

Students receive comprehensive course manuals with reference materials.

Who Should Attend:

- Individuals interested in conducting first-party, second-party, and third-party audits
- Management Representatives
- Quality Directors
- Managers
- Engineers
- Consultants

Duration:

Course times:
7:30 AM – 4:00 PM

Prerequisite:

Attendance of one standard-specific "Requirements" (QM, EM or OH) module **AND** the "Management Systems Auditing" (AU) module is required prior to taking this course.

Course Logistics:

There is a written test upon completion of this course. Detailed exam instructions will be provided. A Certificate of Attainment in the TL competency unit will be provided for students who are deemed "Competent" for the TL competency unit. Certificates of attendance are provided to those who do not pass the competency test, and students will be given the opportunity to retake the test.