

Safety Services Manitoba

Health & Safety Professional (HSP) Certificate Program

Course Cost: \$4,999.00

Program Description: The HSP curriculum consists all MOHS Certificate program content plus advanced-level courses and a practical field project that will provide students with additional OH& S training skills relevant to supervisory or management levels in organizations. Individual certificates, along with the Manitoba Occupational Health and Safety Certificate, will be issued by SSM.

HSP Program - Course Descriptions

Manitoba Occupational Health & Safety Law

This course will assist the participant to understand the contents of the Manitoba Workplace Safety and Health Act and Regulations. This course will also assist the participant to link Manitoba legislation to other relevant legislations, standards and the Criminal Code of Canada.

Due Diligence

This course provides a basic understanding of due diligence and how it works for you and your organization. It covers the rights and responsibilities of all employees/employers in the workplace and what they mean and provides participants with an overview of Manitoba's health and safety law as well as the criminal code of Canada.

Hazard Recognition & COVID-19 Safety

Teaches participants the fundamentals of how to identify hazards in the workplace, rate the risk of the hazards identified, and recommend controls to eliminate or minimize the risks of these hazards using various tools developed by safety professionals.

COVID -19 Safety

COVID-19 transmission/Symptoms of COVID-19/Vulnerable populations/Tips for preventing illness such as:/Physical distancing/Self-isolation/Proper hand washing techniques/Wiping down high-traffic surfaces/Sick plans/Preventing the spread of illness in the workplace/Tips for employers/Worker rights.

Inspections/Workplace Inspections

This course focuses on the importance of formal and informal inspection techniques and the need to identify the hazards within the workplace. Once the hazards are identified, the student will be taught proper ways to eliminate or control the hazard through corrective actions and recommendations.

Incident Investigation

How to conduct an incident investigation at your workplace. It includes techniques for information gathering and scene preservation, how to interview witnesses and preparing the report. This course will teach participants the fundamental methods for preventing repeat incidents in your workplace.

Safety & the Supervisor Training

This course uses learning techniques developed to maximize broaden the knowledge of safety system, roles and responsibilities. This course is designed for those who will be managing, supervising and directing a company's health and safety program and its employees. Measuring, maintaining and developing OH&S management systems are required skills of the supervisor. Topics include the guiding principles of safety management systems, legislated rights and responsibilities.

Safety Committee Basics

Your safety committee may be ineffective unless members understand their role and carry out their individual responsibilities. The safety committee can be a "profit center" activity: As a fact-gathering, problem-solving team of motivated members, the safety committee has the potential to help save lives and money. This course will give the students the effective tools and skills to perform these tasks and add value to the safety committee structure.

Fire Prevention Safety Basics

Fire Extinguisher Theory/Classification of Fires/Fire Decision Skills/Small Fire Protocol/What to do in the event of a fire/Fire Prevention/Reporting an Emergency

GHS/WHMIS 2015

This program teaches participants how to identify hazardous products, control hazards from these products, and safely handle controlled products.

TDG Ground

This course provides the necessary tools to ensure all drivers, shippers, and receivers learn appropriate handling and ensure legal responsibilities are understood and fulfilled. This course will also teach participants the appropriate response techniques in emergency situations such as spills or accidents.

Spill Response

Safety Services Manitoba's Spill Response training provides students with the most current legislative information including industry best practices. Learn the basics in spill response. This course will identify best practices and products available and assist participants in generating a spill response plan for their organization.

Preventing Workplace Violence

Understanding of workplace violence/Understanding of legislation and responsibilities regarding workplace violence/Assessing the risk of violence/Controlling hazards and risks/Developing and implementing violence prevention and control plans/Monitoring and follow-up

Lockout/Tagout

This program teaches participants how to identify and control all potential energy sources that may result in injury if not locked out. Students will learn how to use different types of devices that may be required to lock equipment out.

Fall Protection Theory

This program teaches participants how to exercise the hierarchy of controls including fall prevention, fall restraint, and fall arrest as each situation will be different when working at heights. Students will learn how to inspect fall protection equipment, how to don a harness.

Confined Space Theory

The course will address the hazards associated with confined spaces and it will outline the duties and responsibilities of all members of a confined space entry team, emergency rescue procedures, and plan development.

Auditing Techniques

Auditing theory/Regulations and application/Documentation, Due Diligence, Compliance and Planning/Learn how to Conduct Audits, Audit Process and Cycle. /Approaches for Effective Auditing. Preparing and Using Checklist. /How to Seek Objective Evidence.

Practical Loss Leadership Home Study Program

This home study program will help the participant improve the effectiveness, efficiency, and excellence of your health & safety system for managing loss control, quality, production, and cost control. Improved quality, production and cost control go hand in hand with improved loss control, and all depend on how the system is managed.

MOHS Program Wrap up/Occupational Health & Safety Career Paths

Codes of Conduct and personal liabilities/Industry Opportunities and Professions
Manitoba Safety Associations/Professional Certifications and Designations

Additional HSP Program Courses:

Industrial Hygiene Basics

- The value of occupational hygiene and the role of the occupational hygienist.
- The range of health hazards encountered in the workplace.
- Hazard recognition techniques.
- Sources and potential routes of occupational exposure.
- Exposure assessment and the measurement processes involved.
- Methods of controlling exposure.
- The management of occupational hygiene programs.

Ergonomics

- Ergonomic and human factor approaches for office and industrial workplaces
- Anatomy and physiology
- Workplace injury causes, consequences, and treatment
- Occupational health and psychology
- Physical and mental risk factors
- Risk assessment
- Pain and performance at work
- Design ergonomics and anthropometrics

Instructional Techniques/Adult Learning

- Understand the role and purpose of facilitating.
- Understand the qualities of effective facilitation.
- Identify the needs of your audience based on adult learning principles and styles.
- Recognise group behaviours and know how to respond.
- Understand the five P's when preparing to facilitate.
- Tools and Methods of Facilitation
- Understand the dos and don'ts of effective facilitation.
- Understand the 7 principles of effective training.
- Understand how to exercise control when facilitating and how to deal with challenges.
- Create a winning training session that achieves your learning objectives.
- Assess and give appropriate feedback to your participants.
- Moderate your classroom and disruptions effectively.
- Facilitate training sessions with greater confidence.
- Build confidence by practicing and receiving feedback.
- Understand how to facilitate virtually and the challenges that this brings.

Practical Project

This project is meant to apply the knowledge learned in the program.

Normally it is set up as a reward to the employer that has put the student through the program.

SSM would work with the employer and the student/employee to benefit the company by creating a procedure or work towards something that the student/employee would like to complete in the workplace. Examples include:

- Development of a company wide policy or program
- PowerPoint presentation to be facilitated in your workplace.
- Developing and facilitating a new orientation program for your workplace

Final Exam